Swinburne Senior Secondary College publishes an annual college magazine, monthly newsletters and other communication with the college and wider community. The college maintains a website and social media sites that are used to promote the school, publish student work and for teaching and learning. A feature of college life is the creation and use of photographs and videos of students, student produced images, video, sound works and artworks. Teachers and students use social media applications for teaching and learning. In order for this to occur the college requires consent from parents and students. Please complete the following form and return it to the student’s mentor. Should you have any questions please contact the principal, Michael O’Brien.

**STUDENT AND PARENT/GUARDIAN CONSENT**

I give permission to the State of Victoria (Department of Education and Early Childhood Development) to publish, reproduce and communicate the following created whilst a student at Swinburne Senior Secondary College:

- Art work
- Photograph
- Video
- Blog
- Wiki
- School project
- Sound work
- Poem
- Image

I agree to the use of social media applications for the purposes of teaching and learning.

**STUDENT IDENTIFICATION AND PRIVACY**

If published, reproduced and communicated I understand that for privacy purposes my work will be identified using the title of the work, my first name only, my year level and school. No other personal information will be published although I accept that that my identity may nevertheless be apparent by association to a number of people. If my work identifies a living person other than myself, I have advised my teacher/the DEECD how to contact that person to obtain their consent for my work to be published.

**INTELLECTUAL PROPERTY AND COPYRIGHT**

I understand that I hold the intellectual property rights but grant the State of Victoria (Department of Education and Early Childhood) licence to use them at no cost.

I grant permission for the State of Victoria (Department of Education and Early Childhood Development) to allow my work to be made available to other government and not for profit, non-government schools in Australia which are members of the National Education Access Licence for Schools (NEALS). This means that other schools may reproduce and communicate my work.

With reference to the above material, I grant permission to the Department of Education and Early Childhood to use, reproduce, distribute, communicate to the public, publish, publicly perform, publicly display, modify, adapt, translate, upload, download in any form or manner, and incorporate this material into other materials or works in any format or medium for any non commercial purpose and the right to sublicence those rights. This consent is for an indefinite period of time.

I understand that I can withdraw my consent at any time but I must do so in writing and forward it to the Communications Division, Department of Education and Early Childhood, Level 2, 2 Treasury Place, East Melbourne, 3002.