



Leading Teacher Leader of Wellbeing

Role

Leading the continued development and review of a school wide approach to delivering wellbeing

Scope

Reports to the Principal.

Works as a member of

- School Leadership Team
- School Improvement Team – Engagement and Wellbeing (SIT - E&W))

Staff Leadership:

- Wellbeing Team
- Staff PDP leadership

Key responsibilities

Data

- Identify and use school wide data to inform leadership actions
- Create, maintain, and report against a wellbeing action plan based on the SSP and AIP

Provision of Wellbeing programs

- Leading the development of a school wide approach to wellbeing which supports the needs of learners.
- Investigate, design, and implement wellbeing programs appropriate to the senior school setting (eg RR, consent education, drug and alcohol use, mental health etc)
- Liaise with DET wellbeing personnel as required
- Maintain membership of the Boroondara School Wellbeing coordinators network
- Develop the capacity of all teachers to be teachers of wellbeing
- Support the Leader of Engagement and Enhancement with the implementation of the Berry Street Education Model (BSEM)
- Act as the school's Chief Child Safe officer

Provision of wellbeing Support

- Manage the triaging of students with wellbeing issues for support and referral to external support people / agencies
- Manage the counselling of students by the wellbeing team where appropriate
- Liaise with external support professionals and agencies where appropriate
- Lead, with the Principal, response to critical incidents



Leadership

- Involve key stakeholders and interested parties in the work involved in the role
- Present progress / information to the school community as appropriate

This role description may be reviewed at the discretion of the Principal. The Principal may also allocate additional responsibilities based on the needs of the school at any time in line with the description of a Leading Teacher outline below.

Roles and Responsibilities – Teacher Class

Leading teacher

Leading teachers will be highly skilled classroom practitioners and undertake leadership and management roles commensurate with their salary range. The role of leading teachers is to improve the skill, knowledge and performance of the teaching workforce in a school or group of schools and to improve the curriculum program of a school. Typically, leading teachers are responsible for coordinating a number of staff to achieve improvements in teaching and learning which may involve the coordination and professional support of colleagues through modelling, collaborating and coaching and using processes that develop knowledge, practice and professional engagement in others.

Leading teachers are expected to lead and manage a significant area or function within the school with a high degree of independence to ensure the effective development, provision and evaluation of the school's education program. Leading teachers will be expected to make a significant contribution to policy development relating to teaching and learning in the school. A leading teacher has a direct impact and influence on the achievement of the school goals.

Leading teachers are usually responsible for the implementation of one or more priorities contained in the school strategic plan.

Position responsibilities

In recognition of the importance of leadership and management combined with exemplary teaching practice for improved student learning outcomes, the key roles of the leading teachers may include but are not limited to:

- leading and managing the implementation of whole-school improvement initiatives related to the school strategic plan and school priorities
- leading and managing the implementation of whole-school improvement strategies related to curriculum planning and delivery
- leading and managing the provision of professional learning and developing individual and team performance and development plans for teaching staff within the priorities of the school
- leading and managing staff performance and development (review of staff)
- teaching demonstration lessons
- leading and managing the development of the school's assessment and reporting policies and practices
- leading and managing the implementation of the school operations and policies related to student welfare and discipline
- leading the development of curriculum in a major learning area and participating in curriculum development in other areas
- responsibility for general discipline matters beyond the management of classroom teachers
- contributing to the overall leadership and management of the school
- contributing to the development of proposals for school council consideration
- developing and managing the school code of conduct.

Source: VGSA 2022 (p 68)